



CITY OF CHARLESTON OPIOID ABATEMENT FUND



United Way
Central West Virginia

LETTER OF INTENT (LOI) FREQUENTLY ASKED QUESTIONS

CHARLESTON
OPIOID ABATEMENT

UNITED IN SUPPORTING PREVENTION | RECOVERY | TREATMENT



1. WHO CAN APPLY?

- ✓ 501(c)(3) nonprofit organizations
- ✓ Programs aligned with approved opioid abatement strategies
- ✓ Organizations serving individuals impacted by opioid use disorder and related challenges

Foundations are not eligible.



2. DOES THE PROGRAM HAVE TO SERVE CHARLESTON?

The services provided must take place in the City of Charleston.



3. HOW MUCH FUNDING CAN BE REQUESTED?

MINIMUM REQUEST

\$15,000

MAXIMUM REQUEST

\$30,000

Requests should be based on demonstrated program need.



4. WHAT IS REQUIRED WITH THE LOI?

Upload:



IRS Determination Letter (501(c)(3))

No additional financial documents are required during the LOI phase.



5. CAN NEW PROGRAMS APPLY?

Yes.

Both new and existing programs are eligible to apply.

Organizations should demonstrate readiness, experience, and capacity to successfully implement the proposed services.



6. WHAT TYPES OF PROGRAMS ARE ELIGIBLE?

Programs must align with approved opioid abatement strategies, including:

- Prevention
- Treatment
- Recovery



7. IS THIS A COMPETITIVE PROCESS?

Yes.

Submission of a Letter of Intent does not guarantee:

- Invitation to submit a Full Application
- Funding approval

The Opioid Community Council reviews all eligible submissions.



8. WHO MAKES FUNDING DECISIONS?

The Opioid Community Council reviews applications and determines which programs move forward in the process.

United Way Central West Virginia serves as the grant administrator and does not make funding decisions.



9. CAN WE SUBMIT MORE THAN ONE LOI?

Yes.

Programs may submit separate Letters of Intent for distinct programs or services.



10. WHO SHOULD I CONTACT IF I HAVE QUESTIONS?

- Katharina Fritzler**
Community Investment Director
- kfritzler@unitedwaycwv.org
- www.unitedwaycwv.org/opioid

WHAT HAPPENS NEXT?

1



SUBMIT LOI

Submit your Letter of Intent and required documents by the deadline.

2



REVIEW

The Opioid Community Council reviews all eligible LOIs.

3



INVITATION

Selected programs will be invited to submit a Full Application.

4



FULL APPLICATION

Invited programs submit a Full Application with additional documents.

5



REVIEW & RECOMMENDATION

Applications are reviewed and funding recommendations are made.

6



APPLICATION NOTIFICATION

Application notifications are sent to invited programs.



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