



United in Supporting Prevention | Recovery | Treatment



**FUNDING REQUESTS**  
**\$15,000–\$30,000**



## KEY DATES

LOI OPENS  
JUNE 16

LOI CLOSES  
JULY 31

INVITATION  
TO APPLY  
SEPTEMBER

FULL APPLICATION  
DUE  
OCTOBER 22

APPLICANT  
NOTIFICATIONS  
DECEMBER 5

FUNDING  
DISTRIBUTION  
DECEMBER 15

**FOUNDATIONS ARE NOT ELIGIBLE.**

*Timeline subject to change.*

## ELIGIBILITY AT A GLANCE



### 501(c)(3) Nonprofit

IRS Determination Letter required.  
**Foundations are not eligible.**



### Direct Service Impact

Provide measurable services to City of Charleston residents.



### Demonstrated Capacity

Show ability to successfully implement the proposed project.



### Good Standing

Current with all state licensing and regulatory requirements.



### Site Visit Required

Funded applicants must participate in a committee site visit.



### Approved Uses Alignment

Programs must align with Approved Uses and Core Strategies.

## FINANCIAL DOCUMENTATION

*What Will You Need?*



### Single Audit

Organizations receiving \$1M+ federal funds



### Audited Financial Statements

Organizations with \$500K+ annual contributions



### Reviewed Financial Statements

Organizations with \$200K–\$500K annual contributions



### Financial Statements

Organizations under \$200K annual contributions

### ADDITIONAL REQUIRED DOCUMENTS

- ✓ Most Recent Form 990
- ✓ Year-to-Date Financial Statements (through Aug. 31, 2026)
- ✓ Board Financial Oversight Verification
- ✓ IRS Extension (if applicable)

*See Required Documents Checklist for more in-depth details.*

## TWO-STEP APPLICATION PROCESS

### 1 STEP 1 LETTER OF INTENT

June 16 – July 31



Submit organizational and program information.



Committee Review



Selected applicants receive invitation to apply.

*Submission of an LOI does not guarantee invitation to the full application.*



### 2 STEP 2 FULL APPLICATION

Due October 22



Submit detailed program, budget, and financial information.



Site Visit



Committee Review



Funding Recommendations

*Submission of a full application and participation in a site visit do not guarantee funding.*



## REVIEW PROCESS

*Community-Led Decision Making*

The Opioid Settlement Committee:

- ✓ Reviews all LOIs and full applications
- ✓ Uses standardized scoring rubrics
- ✓ Conducts site visits
- ✓ Manages conflicts of interest
- ✓ Includes at least one person in long-term opioid recovery

## REPORTING REQUIREMENTS



### MID-YEAR REPORT Due July 31

Provide updates on outcomes progress, outputs, finances (budget vs. actual), accomplishments, and challenges.



### FINAL REPORT Due January 31

- Include:
- Summary of completed activities & success story
  - Beneficiary Report
  - Outcomes Report
  - Budget Recap

## BEFORE YOU APPLY

*Review these important resources:*



Approved Uses & Core Strategies



Eligibility Requirements



Application Timeline



Financial Documentation Requirements



### FAQS & ADDITIONAL RESOURCES

Available on the grant webpage.



QUESTIONS?  
Contact [kfritzler@unitedwaycwv.org](mailto:kfritzler@unitedwaycwv.org)



VISIT OUR WEBSITE  
<https://www.unitedwaycwv.org/opioid>



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BUILDING A STRONG COMMUNITY.