



United in Supporting Prevention | Recovery | Treatment



FUNDING REQUESTS
\$10,000 – \$30,000

FOUNDATIONS ARE NOT ELIGIBLE.



KEY DATES

LOI OPENS
JUNE 16

LOI CLOSES
JULY 31

INVITATION
TO APPLY
SEPTEMBER

FULL APPLICATION
DUE
OCTOBER 22

APPLICANT
NOTIFICATIONS
DECEMBER 5

FUNDING
DISTRIBUTION
DECEMBER 15

Timeline subject to change.

ELIGIBILITY AT A GLANCE



**501(c)(3)
Nonprofit**

IRS Determination
Letter required.
**Foundations are
not eligible.**



**Direct Service
Impact**

Provide measurable
services to City of
Charleston residents.



**Demonstrated
Capacity**

Show ability to
successfully implement
the proposed project.



Good Standing

Current with all state
licensing and
regulatory
requirements.



**Site Visit
Required**

Funded applicants
must participate in a
committee site visit.



**Approved Uses
Alignment**

Programs must align
with Approved Uses
and Core Strategies.

FINANCIAL DOCUMENTATION

What Will You Need?



Single Audit

Organizations receiving \$1M+
federal funds



Audited Financial Statements

Organizations with \$500K+
annual contributions



Reviewed Financial Statements

Organizations with \$200K–\$500K
annual contributions



Financial Statements

Organizations under \$200K
annual contributions

See *Required Documents Checklist*
for more in-depth details.

ADDITIONAL REQUIRED DOCUMENTS

- ✓ Most Recent Form 990
- ✓ Year-to-Date Financial Statements (through Aug. 31, 2026)
- ✓ Board Financial Oversight Verification
- ✓ IRS Extension (if applicable)

TWO-STEP APPLICATION PROCESS

1

STEP 1 LETTER OF INTENT

July 16 – July 21



Submit organizational
and program
information.



Committee
Review



Selected applicants
receive invitation
to apply.

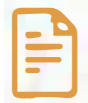
Submission of an LOI does not guarantee
invitation to the full application.



2

STEP 2 FULL APPLICATION

Due October 21



Submit detailed program,
budget, and financial
information.



Site Visit



Committee Review
&



Funding
Recommendations

Submission of a full application and participation
in a site visit does not guarantee funding.



REVIEW PROCESS

Community-Led Decision Making

The Opioid Settlement Committee:

- ✓ Reviews all LOIs and full applications
- ✓ Uses standardized scoring rubrics
- ✓ Conducts site visits
- ✓ Manages conflicts of interest
- ✓ Includes at least one person in long-term opioid recovery

REPORTING REQUIREMENTS



MID-YEAR REPORT
Due July 31

Provide updates on
outcomes progress,
outputs, finances
(budget vs. actual),
and challenges.



FINAL REPORT
Due January 31

Include:

- Summary of completed activities & success story
- Beneficiary Report
- Outcomes Report
- Budget Recap

BEFORE YOU APPLY

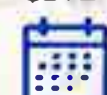
Review these important resources:



Approved Uses
& Core
Strategies



Eligibility
Requirements



Application
Timeline



Financial
Documentation
Requirements



FAQS & ADDITIONAL RESOURCES
Available on the [grant webpage](#).



QUESTIONS?
Contact United Way Central West Virginia



VISIT OUR WEBSITE
unitedwaycww.org/opioid-settlement-funding



**TOGETHER, WE CAN
BUILD A STRONGER COMMUNITY.**